

Services & Fees

We typically provide fixed fees for most of our services so that it's clear what the maximum costs will be at the start. If a service is to be charged at our hourly rate of £150ph + VAT you will be notified of the costs in advance.

Fees are payable on engagement of our services unless indicated otherwise.

Appeals to the SEND Tribunal

Initial paperwork review.	<p>£450 + VAT payable on engagement of our services.</p> <p>If you go on to purchase one of our appeal packages, the cost of this review will be deducted from your fees.</p>
Appeal against a refusal to carry out an EHC needs assessment.	<p>£2475 + VAT payable on engagement of our services.</p> <p>Appeals of this type are normally decided without a hearing. If a hearing is required there are additional fees up to £1320 + VAT payable on completion of the appeal.*</p>
Appeal against a refusal to issue an EHCP.	<p>£2475 + VAT payable on engagement of our services.</p> <p>Plus a second payment of up to £1320 + VAT if representation at a hearing is required. Payable on completion of the appeal.*</p>
Appeals against Section B (description of special educational needs) & Section F (description of special educational provision required).	<p>£2960 + VAT payable on engagement of our services.</p> <p>Plus a second payment of up to £1320 + VAT if representation at a hearing is required. Payable on completion of the appeal.*</p>

General Enquiries: hello@ama-sen.co.uk

Company Number: 16478184

Registered in England and Wales

Registered Address: 10 Upper Grosvenor Road, Tunbridge Wells, England TN1 2EP

<p>Appeals against Section I (the educational setting named) only.</p>	<p>£2960 + VAT payable on engagement of our services.</p> <p>Plus a second payment of up to £1320 + VAT If representation at a hearing is required. Payable on completion of the appeal.*</p>
<p>Appeals against Section B (the description of special educational needs), Section F (description of special educational provision required) and Section I (the educational setting named).</p> <p>These appeals can also include Sections C and G (health needs and provision) and/or Sections D and H (social care needs and provision).</p>	<p>£3510 + VAT payable on engagement of our services.</p> <p>An additional £200 + VAT for B, F & I appeals which include Health (sections C & G) and/or Social care (sections D & H) or EOTISC (Education Other Than In School or College). Payable on engagement of our services.</p> <p>Plus a second payment of up to £1320 + VAT If representation at a hearing is required. Payable on completion of the appeal.*</p>
<p>Appeals about the decision to cease an EHCP.</p>	<p>£3510+ VAT payable on engagement of our services.</p> <p>An additional £200 + VAT for cease to maintain appeals which include section I and/or Health (sections C & G) and/or Social care (sections D & H) and/or EOTISC (Education Other Than In School or College) payable on engagement of our services.</p> <p>Plus a second payment of up to £1320 + VAT If representation at a hearing is required. Payable on completion of the appeal.*</p>
<p>Appeals about the decision to refuse to amend an EHCP after a review.</p>	<p>£2960 + VAT payable on engagement of our services</p> <p>Plus a second payment of up to £1320 + VAT If representation at a hearing is required. Payable on completion of the appeal.*</p>

Tribunal advice calls.	<p>£200 + VAT for a 1-hour initial call.</p> <p>£100 + VAT per half hour for any follow-up call.</p> <p>Payable on engagement of our services. *</p>
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*If agreement is reached early in the appeal (with more than 5 working days before the scheduled hearing date), we will provide a refund if applicable based on our hourly rate of £150ph +VAT up to the value of 25% of the initial payment.

If representation at a hearing is required, the fee is £1320 + VAT. If agreement is reached within 5 working days of the hearing date the fees may be reduced, calculated at £150ph + VAT up to £1320+ VAT.

Possible additional costs associated with appeals:

- Hearing representation for any additional days ordered by the Tribunal – £660 per day + VAT.
- Written representations to be provided after the hearing if ordered by the Tribunal – £550 + VAT.
- Please note our appeal packages do not include expert witnesses or professionals reports which must be arranged and paid directly by the client. We will advise you what type of reports you may need for the appeal and can provide you details of relevant experts.

Please note:

- We do not provide hearing representation for appeals that have not been taken over and managed by us prior to the hearing.
- We are unable to support clients with legal aid. Information about legal aid providers can be found on 0345 345 345 or by texting 'legalaids' and your name to 80010.

Other services

<p>Request for an EHC needs assessment.</p> <p>This service includes:</p> <ul style="list-style-type: none"> • Collation and indexing of evidence. • Drafting and submission of application, liaison with educational setting and LA as required. • Advice on the next steps once the LA's decision has been made. 	<p>£605 + VAT payable on engagement of our services.</p>
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<p>Draft EHCP checking service.</p> <p>This service includes:</p> <ul style="list-style-type: none"> • Review of all documentation. • A meeting to discuss what you are looking to achieve. • Drafting and submission of the response. • Liaison with the LA and other professionals as required. • Advice on the next steps. 	<p>£550 + VAT payable on engagement of our services.</p>
<p>Annual review support and meeting attendance.</p> <p>This service includes:</p> <ul style="list-style-type: none"> • Review of all documentation. • A meeting to discuss what you are looking to achieve. • Drafting and submission of documentation setting out what changes you are seeking to the EHCP. • Liaison with the LA and other professionals as required. • Next step advice. 	<p>£550 + VAT for meeting preparation.</p> <p>Plus an additional £150+ VAT if you wish us to attend the meeting (online only).</p> <p>Payable on engagement of our services.</p>
<p>Formal mediation support and meeting attendance</p> <p>This service includes:</p> <ul style="list-style-type: none"> • Review of all documentation. • Meeting to discuss what you are looking to achieve. • A position statement to share with the LA in advance of the mediation meeting. • Attendance at the meeting (online only). • Next step advice. 	<p>£825 + VAT payable on engagement of our services.</p>

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